

**PONTESBURY PARISH COUNCIL**  
**Meeting of Council**  
**Held at Mary Webb School**  
**At 7.30pm on Monday 14<sup>th</sup> October 2019**

**PRESENT**

Cllr D Fletcher (Chairman), Cllr N Hignett, Cllr A Hodges, Cllr S Lockwood, Cllr N Lewis, Cllr B Morris, Cllr P Heywood, Cllr D Jones, Cllr P Bradbury, Cllr C Sandells, Cllr C Robinson, Cllr R Martinali

**IN ATTENDANCE:** None

**CLERK:** Debbie Marais

**Ten members of the public were present.**

**109.19 APOLOGIES FOR ABSENCE**

Cllr D Gregory, Cllr B Morris, Cllr J Pritchard

**110.19 DECLARATIONS OF INTEREST AND DISPENSATIONS - None**

**111.19 PUBLIC QUESTIONS AND COMMENTS**

- A resident of Pontesbury wished to raise the issue of the lack of maintenance of the surface of Top Road (unadopted), which runs to the rear of their property. This is causing problems for the resident. Cllr N Hignett will contact highways about the legalities and responsibilities of this road.
- Robert Pither from Broadplace asked to be informed of the date when Airband would attend a parish council meeting.
- Resident from Habberley also wanted information about Airband's attendance.
- Resident of Pontesbury wished to raise the issue of foliage obscuring streetlights. Clerk would put an article in the November newsletter requested that homeowners ensure that any hedges/trees they are responsible for do not obscure streetlights.

**112.19 MINUTES OF COUNCIL -** The minutes were submitted and circulated as read. It was proposed by Cllr N Lewis and seconded by Cllr N Hignett and **RESOLVED that the minutes of the Council meetings held on 9<sup>th</sup> September August 2019 be approved and signed as a correct record.**

**113.19 AIRBAND PRESENTATION –** Airband were unable to send a representative to this meeting. Clerk to contact Airband about attendance at a future meeting.

**114.19 SMARTWATER PRESENTATION**

Tim Williams from Smartwater gave a verbal presentation about the scheme, it's benefits and costs to the parish council and how to take this further. There is much evidence of crime reduction if a parish becomes a smartwater area. The council would discuss whether or not to take part at a future meeting.

**115.19 SHROPSHIRE COUNCIL REPORT –** Cllr R Evans gave a verbal report, including the following issues, which was **NOTED.**

- Meetings of the two planning committees are now taking place. Pontesbury comes under the southern committee
- Cllr R Evans listed the various Shropshire Council consultations that are taking place. These can be accessed from the SC website.
- £5million has been withdrawn from the Highways budget.

Cllr D Fletcher raised the issue of how the performance of Kier, the company contracted to undertake Highways work, is being monitored and reviewed. Kier will be reporting to Scrutiny committee in November.

**116.19 POLICE MATTERS** – Clerk had received an email from PC Ross Cookson giving an update on a number of issues and also asking if the parish council have considered using a telephone call-out system for defibrillator volunteers as they have in Westbury. There will be a village training session for first aid/defibrillator before Christmas and the issue will be raised then.

Cllr D Fletcher and Clerk had met with a member of the Police and Crime Commissioner team and there will be a series of newsletter articles to engage with the community and a public meeting with the PCC in the New Year at the new community building.

**117.19 PLANNING COMMITTEE**

i) The minutes from planning committee meetings held on 5<sup>th</sup> August and 11<sup>th</sup> September 2019 were received and **ADOPTED**.

ii) Cllr A Hodges, Chairman of the Planning Committee, gave a verbal update which was **NOTED**.

**118.19 BT PAYPHONE REMOVAL CONSULTATION**

It was proposed by Cllr R Evans and seconded by Cllr N Lewis and **RESOLVED to APPROVE that the Pontesbury Parish Council respond to the consultation stating their wish to retain the public payphones in Pontesbury.**

**119.19 STATUTORY BUSINESS/FINANCE**

a) **Receipts**

i) Newsletter advert receipts - **£142.50**

ii) Savings account interest - **£67.58 NOTED**.

b) **Payments for Approval**

It was proposed by Cllr P Bradbury and seconded by Cllr S Lockwood and:

**RESOLVED: That the below payments are APPROVED for payment and the bank signatories INSTRUCTED to sign the Cheques/authorise payments online.**

| Supplier/Payee     | Service   | Net     | VAT   | Gross           | Cheque No     |
|--------------------|---|---------|-------|-----------------|---------------|
| Unity Bank         | Bank charges for Qtr 2 2019-20                            | 18.00   | 0.00  | <b>18.00</b>    | <b>DD</b>     |
| Evelyn Griffiths   | Public toilets cleaning and toilet rolls - September 2019 | 203.38  | 0.00  | <b>203.38</b>   | <b>B/P219</b> |
| SALC               | Budget setting training for Clerk 27/9/19                 | 27.00   | 0.00  | <b>27.00</b>    | <b>B/P220</b> |
| MI & TEM Pritchard | Ground maintenance September 2019                         | 193.33  | 38.67 | <b>232.00</b>   | <b>B/P221</b> |
| Parish Clerk       | Expenses - 9 Sept - 13 October 2019                       | 218.67  | 0.00  | <b>218.67</b>   | <b>B/P222</b> |
| Parish Clerk       | Salary for October 2019 (payable 19/10/19)                | 1421.52 | 0.00  | <b>1,421.52</b> | <b>B/P223</b> |
| Shropshire Council | Pension payment for Clerk October 2019                    | 437.49  | 0.00  | <b>437.49</b>   | <b>B/P224</b> |
| Lawrence Direct    | various stationery in Aug/Sept 2019                       | 39.55   | 7.91  | <b>47.46</b>    | <b>B/P225</b> |

|                           |  |        |       |                 |               |
|---------------------------|--|--------|-------|-----------------|---------------|
| Creative Digital Printing | newsletter printing October 2019                   | 330.00 | 0.00  | <b>330.00</b>   | <b>B/P226</b> |
| Highline Electrical Ltd.  | Various repairs to streetlights in July and August | 295.00 | 59.00 | <b>354.00</b>   | <b>B/P227</b> |
| SLCC                      | Extension for Cilca completion                     | 50.00  | 0.00  | <b>50.00</b>    | <b>B/P228</b> |
| J Sandells                | Bus Shelter cleaning July - September              | 170.00 | 0.00  | <b>170.00</b>   | <b>B/P229</b> |
| Royal British Legion      | Remembrance Wreath for November 2019               | 50.00  | 0.00  | <b>50.00</b>    | <b>300037</b> |
| Tony Bishton              | Balance for summer planting 2019                   | 350.00 | 0.00  | <b>350.00</b>   | <b>300038</b> |
| Mr G Manley               | Bus Shelter cleaning July - September              | 170.00 | 0.00  | <b>170.00</b>   | <b>300039</b> |
| Mrs D Hughes              | Bus Shelter cleaning July - September              | 85.00  | 0.00  | <b>85.00</b>    | <b>300040</b> |
|                           | <b>Total</b>                                       |        |       | <b>4,107.42</b> |               |

c) It was proposed by Cllr D Fletcher and seconded by Cllr N Lewis and **RESOLVED to APPROVE £50 for extension of Cilca deadline for Clerk**

d) The Quarter 2 bank reconciliation was received and **NOTED**.

e) The Quarter 2 budget monitoring report was received and **NOTED**.

f) It was proposed by Cllr N Hignett and seconded by Cllr N Lewis and **RESOLVED to APPROVE £27 for website accessibility training for Clerk**.

**120.19 COMMUNITY HUB/PONTESBURY LIBRARY UPDATE** – A verbal report from Cllr D Fletcher was received and **NOTED**. The following points were included;

- There will be an extraordinary meeting for an update on what is still needed to be done with the building and to approve detailed costings associate. This will take place in the next few weeks
- The Co-op have agreed to fund the development of the paved area around the new building with seats, planters, trees and pergolas.
- Cllr D Fletcher wished to note his awareness of the increased workload for the Clerk associated with the new building.

**121.19 FEEDBACK CPRE LITTER PICK**

Cllr D Fletcher wished to record thanks for the hard work and input into this project by Cllr S Lockwood and Cllr D Jones. Over 1500 recyclable items were recovered over the 3 sites in Shropshire. Cllr S Lockwood would thank Connor Furnival from CPRE on behalf of Pontesbury Parish Council.

**122.19 ENVIRONMENTAL MAINTENANCE GRANT** – A site visit had been carried out. It was proposed by Cllr P Bradbury and seconded by Cllr R Evans and **RESOLVED to APPROVE delegated powers to Cllr R Evans, Cllr N Hignett, Cllr D Fletcher, Cllr A Hodges, Cllr D Jones and Clerk to draw up a plan of action and costings to bring back to the November meeting**.

**123.19 SITING OF AN ADDITIONAL DEFIBRILLATOR** – various sites were discussed and the matter was deferred until the November meeting for additional information to be gathered.

**124.19 REPRESENTATION AT SALC AGM 15/11/19** – Cllr D Fletcher and Cllr D Jones would attend the AGM but not the meal. Cllr R Evans would be at both to represent

Hanwood and Pontesbury. It was proposed by Cllr P Bradbury and seconded by Cllr D Jones and **RESOLVED to APPROVE that the meal for Cllr R Evans to be paid for by Pontesbury Parish Council.**

**125.19 SHROPSHIRE COUNCIL YOUTH CONSULTATION**

Cllr D Fletcher, Cllr R Evans, Cllr N Hignett, Cllr S Lockwood and Clerk would complete the consultation on behalf of Pontesbury Parish Council.

**126.19 FREEDOM TO MOVE CONSULTATION**

This was referred to the Neighbourhood Plan Steering Committee.

**127.19 CHAIRMAN’S COMMUNICATION AND CORRESPONDENCE**

The following correspondence was received and noted.

| From                            | Subject and summary information  |
|---------------------------------|--|
| SALC                            | <ul style="list-style-type: none"> <li>• Invitation to community Led housing event – 22/10/19</li> <li>• Future fit update</li> <li>• New musculoskeletal service</li> <li>• Shropshire Care Closer to Home newsletter</li> <li>• Update on water user licences</li> <li>• SALC 70<sup>th</sup> Celebration event</li> <li>• Recover newsletter</li> <li>• Anti-slavery event</li> </ul> |
| Rural Services                  | <ul style="list-style-type: none"> <li>• September/October rural bulletins</li> </ul>  |
| Mathew Mead, Shropshire Council | <ul style="list-style-type: none"> <li>• Update on Right Home, Right Place Housing Needs Survey – Clerk to read out</li> </ul>   |
| resident                        | <ul style="list-style-type: none"> <li>• Village speeding – letter brought up under police report on agenda</li> </ul>   |

**128.19 CLERK’S REPORT**

A verbal report from the Parish Clerk on outstanding matters, and action taken, since the last Council meeting was received and **NOTED.**

**129.19 PARISH BUSINESS**

The following was reported at the meeting and the Clerk was asked to report to the responsible bodies.

- i. The shingles on the roof of the Lea Cross bus shelter need replacing.
- ii. Streetlights on Hall Bank are all out – this has been reported
- iii. There are rats at the bottom of Hall Bank which was to be reported to the Environment Agency.
- iv. Cllr A Hodges gave an update on Cruckton Hall School – this is to remain a school but the emphasis will change and it will now be for children with Severe Learning Disabilities.
- v. The banks behind Severnside Housing are very overgrown and vegetation is spreading into the brook.
- vi. Cllr B Morris raised his concern for pedestrians crossing three junctions into the new development site, as they walk up Hall Bank. Cllr Morris would like to see white lines across these junctions to protect pedestrians.

**130.19 DATE AND TIME OF NEXT MEETING**

7.30pm on 11<sup>th</sup> November 2019 at Mary Webb School.

The meeting ended at 9.10pm

Signed .....

Date .....

Chair