

# Pontesbury Parish Council

10 February 2025 (2024-2025)

## PAYMENTS (AWAITING AUTHORISATION) LIST

*This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.*

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
	Staff Costs - Confidential	20/02/2025 - 20/02/2025				Confidential			10,643.59		10,643.59
372	Water rates - Pavilion	09/12/2024		CB2 - Lloyds Pavilion	Duplicate of P303	Duplicate payment (water bill)	WaterPlus	S	13.73	2.75	16.48
372	Water rates - Pavilion	09/12/2024		CB2 - Lloyds Pavilion	Duplicate of P303	Duplicate payment (water bill)	WaterPlus	Z	10.96		10.96
355	Admin & expenses - Neighbour	16/01/2025		CB1 - Unity Current /	Neighbourhood Pl	Web Hosting and Support	Shroptech	X	60.00		60.00
363	Parish community grants	27/01/2025	71.24.7	CB1 - Unity Current /	Habberley Noticebo	noticeboard	Gordon Ellis & Co	S	1,250.43	250.09	1,500.52
364	Carbon Reduction Measures	27/01/2025		CB2 - Lloyds Pavilion	Deposit & advance	Solar PV & Battery Installation	Severn Valley Renewables	S	11,850.00	2,370.00	14,220.00
362	Heating & Lighting - Pavilion	06/02/2025		CB2 - Lloyds Pavilion	Pavilion Gas	Gas Supply	British Gas Lite	L	547.53	27.38	574.91
362	Heating & Lighting - Pavilion	06/02/2025		CB2 - Lloyds Pavilion	Pavilion Gas	Gas Supply	British Gas Lite	L	-227.34	-11.37	-238.71
373	Other Admin costs	10/02/2025		CB1 - Unity Current /	Year end health ch	Year end health check	Starboard Systems	S	99.00	19.80	118.80
356	Fees and Subscriptions	10/02/2025		CB1 - Unity Current /		Data Protection Services	JDH Business Services Ltd	S	460.00	92.00	552.00
371	Flowerbeds	10/02/2025		CB1 - Unity Current /		Flower beds	SP Garden and Property Se	X	54.40		54.40
374	Printing - Newsletter	10/02/2025		CB1 - Unity Current /		Newsletter printing	New Era Printing Ltd	Z	591.00		591.00
357	Library Service payment	10/02/2025		CB1 - Unity Current /	2024-25 Library co	Contribution to Library	Shropshire Council	X	14,000.00		14,000.00
368	Repairs & maintenance - public	10/02/2025		CB1 - Unity Current /	Public toilets	Repairs to public toilets	Locsafe Security Systems	S	1,776.18	355.24	2,131.42
369	Repairs & maintenance - public	10/02/2025		CB1 - Unity Current /	Public toilets	Repairs to public toilets	Locsafe Security Systems	S	761.18	152.24	913.42
370	Grounds maintenance	10/02/2025		CB1 - Unity Current /		Grounds Maintenance	M.I & T.E.M Pritchard	S	471.50	94.30	565.80
375	Cleaning - Bus shelters	10/02/2025		CB1 - Unity Current /	Q3 bus shelter cle	Bus shelter cleaning	Mrs J Sandells	X	170.00		170.00
376	Cleaning - Bus shelters	10/02/2025		CB1 - Unity Current /	Q3 bus shelter cle	Bus shelter cleaning	W G Manley	X	170.00		170.00
377	Cleaning - Bus shelters	10/02/2025		CB1 - Unity Current /	Q3 bus shelter cle	Bus shelter cleaning	D M Hughes	X	85.00		85.00
358	Admin & expenses & legal fees	10/02/2025		CB2 - Lloyds Pavilion	Pavilion printer	printer cartridges	Cartridge Save	S	69.40	13.88	83.28
359	Cleaning - Holiday cover	10/02/2025		CB2 - Lloyds Pavilion	Holiday cleaning c	Cleaning & Maintenance	Healthmatic Ltd	S	54.00	10.80	64.80
360	Supplies & incidentals - Pavili	10/02/2025		CB2 - Lloyds Pavilion	Pavilion cleaning	cleaning products	Border Janitorial Supplies	S	55.93	11.19	67.12
361	Supplies & incidentals - Pavili	10/02/2025		CB2 - Lloyds Pavilion	Health & Safety	Carbon monoxide detector	Amazon EU - UK Branch	S	18.67	3.73	22.40
365	Water rates - Pavilion	10/02/2025		CB2 - Lloyds Pavilion		Water bill	WaterPlus	S	11.57	2.31	13.88
365	Water rates - Pavilion	10/02/2025		CB2 - Lloyds Pavilion		Water bill	WaterPlus	Z	7.97		7.97
365	Water rates - Pavilion	10/02/2025		CB2 - Lloyds Pavilion		Water bill	WaterPlus	Z	1.47		1.47
365	Water rates - Pavilion	10/02/2025		CB2 - Lloyds Pavilion		Water bill	WaterPlus	S	-21.01	-2.31	-23.32
365	Water rates - Pavilion	10/02/2025		CB2 - Lloyds Pavilion		Water bill	WaterPlus	Z	-4.12		-4.12
365	Water rates - Pavilion	10/02/2025		CB2 - Lloyds Pavilion		Water bill	WaterPlus	S	11.83	2.37	14.20
365	Water rates - Pavilion	10/02/2025		CB2 - Lloyds Pavilion		Water bill	WaterPlus	Z	8.14		8.14
365	Water rates - Pavilion	10/02/2025		CB2 - Lloyds Pavilion		Water bill	WaterPlus	Z	1.52		1.52
378	Supplies & incidentals - Pavili	10/02/2025		CB2 - Lloyds Pavilion		Toilet rolls	Border Janitorial Supplies	S	87.66	17.53	105.19
379	Refuse & sanitary collections -	10/02/2025		CB2 - Lloyds Pavilion		Sanitary collection	Border Janitorial Supplies	S	25.32	5.06	30.38
381	Repairs - Pavilion	10/02/2025		CB2 - Lloyds Pavilion	November invoice	Window Cleaning	Monsoon Window Cleaning	X	20.00		20.00

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382	Repairs - Pavilion	10/02/2025		CB2 - Lloyds Pavilion	February invoice	Window Cleaning	Monsoon Window Cleaning	X	20.00		20.00
390	H & S testing & planned mainte	10/02/2025		CB2 - Lloyds Pavilion	Pavilion Mainten	Repairs and Maintenance	Shropshire Council PSG	S	282.56	56.51	339.07
390	Repairs - Pavilion	10/02/2025		CB2 - Lloyds Pavilion	Pavilion Mainten	Repairs and Maintenance	Shropshire Council PSG	S	239.15	47.83	286.98
366	Electricity -Public toilets	13/02/2025		CB1 - Unity Current /	Public Toilets Elect	Electricity Supply	British Gas Lite	L	53.18	2.66	55.84
366	Electricity -Public toilets	13/02/2025		CB1 - Unity Current /	Public Toilets Elect	Electricity Supply	British Gas Lite	L	-36.94	-1.85	-38.79
367	Electricity - Streetlights	13/02/2025		CB1 - Unity Current /	School Green stree	Electricity Supply	British Gas Lite	L	77.41	3.87	81.28
367	Electricity - Streetlights	13/02/2025		CB1 - Unity Current /	School Green stree	Electricity Supply	British Gas Lite	L	-37.87	-1.89	-39.76
384	Other Admin costs	20/02/2025		CB1 - Unity Current /	February Payroll &	Salary & expenses	Employee 2	X	12.60		12.60
385	Other Admin costs	20/02/2025		CB1 - Unity Current /	February Payroll &	Salary & expenses	Employee 4	X	31.20		31.20
386	Other Admin costs	20/02/2025		CB1 - Unity Current /	February Payroll &	Salary & expenses	Employee 1	X	64.32		64.32
387	Other Admin costs	20/02/2025		CB1 - Unity Current /	February Payroll &	Salary & expenses	Employee 3	X	159.00		159.00
383	Fees and Subscriptions	28/02/2025		CB1 - Unity Current /		Bank Charges	Unity Trust Bank	X	10.50		10.50
380	Refuse & sanitary collections -	02/03/2025		CB1 - Unity Current /		Refuse Collection	Veolia	S	31.85	6.37	38.22
<b>Total</b>									<b>44,042.47</b>	<b>3,530.49</b>	<b>47,572.96</b>

Prepared by: \_\_\_\_\_

*Name and Role*

Date: \_\_\_\_\_

Approved by: \_\_\_\_\_

*Name and Role*

Date: \_\_\_\_\_

Approved by: \_\_\_\_\_

*Name and Role*

Date: \_\_\_\_\_