

Pontesbury Parish Council

10 March 2025 (2024-2025)

PAYMENTS (AWAITING AUTHORISATION) LIST

This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
	Staff Costs - Confidential	20/03/2025 - 20/03/2025				Confidential			10,381.52		10,381.52
63	Cleaning - Bus shelters	13/05/2024		CB1 - Unity Current /	Q4 Bus shelter cle	Bus shelter cleaning	D M Hughes	X	85.00		85.00
63	Cleaning - Bus shelters	13/05/2024		CB1 - Unity Current /	Q4 Bus shelter cle	Bus shelter cleaning	D M Hughes	X	-85.00		-85.00
168	Cleaning - Bus shelters	01/08/2024		CB1 - Unity Current /	Q1 cleaning	Bus shelter cleaning	D M Hughes	X	-85.00		-85.00
168	Cleaning - Bus shelters	01/08/2024		CB1 - Unity Current /	Q1 cleaning	Bus shelter cleaning	D M Hughes	X	85.00		85.00
256	Cleaning - Bus shelters	14/10/2024		CB1 - Unity Current /	Q2 Bus shelter cle	Bus shelter cleaning	D M Hughes	X	-85.00		-85.00
256	Cleaning - Bus shelters	14/10/2024		CB1 - Unity Current /	Q2 Bus shelter cle	Bus shelter cleaning	D M Hughes	X	85.00		85.00
355	Admin & expenses - Neighbour	16/01/2025		CB1 - Unity Current /	Neighbourhood Pla	Web Hosting and Support	Shroptech	X	60.00		60.00
391	Insurance - Pavilion	13/02/2025		CB2 - Lloyds Pavilion		Buildings insurance (7 months)	Clear Councils Insurance	Z	837.69		837.69
431	Heating & Lighting - Pavilion	15/02/2025		CB1 - Unity Current /	Pavilion Electricity	Electricity Supply	British Gas Lite	L	184.84	9.24	194.08
393	Repairs - Pavilion	17/02/2025		CB2 - Lloyds Pavilion	Pavilion toilet	Plumbing repair	Phil Griffiths	X	93.40		93.40
394	Carbon Reduction Measures	20/02/2025		CB2 - Lloyds Pavilion	Final payment	Solar PV & Battery Installation	Severn Valley Renewables	S	7,900.00	1,580.00	9,480.00
397	Other Admin costs	10/03/2025		CB1 - Unity Current /	Amazon order	Files	Office Star Ltd	S	14.99	3.00	17.99
398	Other Admin costs	10/03/2025		CB1 - Unity Current /		Paper	Sounds Wholesale Ltd	S	24.01	4.80	28.81
399	Other Admin costs	10/03/2025		CB1 - Unity Current /		To do pads	Booghe Toys Ltd	S	17.46	3.49	20.95
400	Other Admin costs	10/03/2025		CB1 - Unity Current /		Stationery	Amazon EU - UK Branch	S	39.19	7.84	47.03
408	Clerk & Finance Support	10/03/2025		CB1 - Unity Current /	WorkNest Risk Ass	Clerk Support	Gillian Bailey	X	211.11		211.11
433	Parish Council Insurance	10/03/2025		CB1 - Unity Current /	Cyber Package	Cyber liability insurance	Clear Councils Insurance	X	410.25		410.25
433	Parish Council Insurance	10/03/2025		CB1 - Unity Current /	Cyber Package	Cyber liability insurance	Clear Councils Insurance	X	-410.25		-410.25
432	Training	10/03/2025		CB1 - Unity Current /		Training	SALC	X	75.00		75.00
392	Training	10/03/2025		CB1 - Unity Current /	RFO training	VAT training	SALC	Z	35.00		35.00
395	General repairs & maintenance	10/03/2025		CB1 - Unity Current /	Amazon order	Graffiti remover	Eroofing Ltd	S	7.49	1.50	8.99
413	Printing - Newsletter	10/03/2025		CB1 - Unity Current /	March edition	Newsletter printing	New Era Printing Ltd	Z	591.00		591.00
423	Flowerbeds	10/03/2025		CB1 - Unity Current /		Flower beds	SP Garden and Property Se	X	54.40		54.40
420	Grounds maintenance	10/03/2025		CB1 - Unity Current /		Grounds Maintenance	M.I & T.E.M Pritchard	S	471.50	94.30	565.80
396	Signage - Play area	10/03/2025		CB1 - Unity Current /	Amazon order	Dog signs	Safety First Display Ltd	S	12.48	2.49	14.97
409	Repairs & maintenance - public	10/03/2025		CB1 - Unity Current /	Public toilets	Repair toilet locking system	Locsafe Security Systems	S	95.00	19.00	114.00
418	Electricity - Streetlights	10/03/2025		CB1 - Unity Current /	Joint energy Q4	Streetlight electricity	Shropshire Council	S	880.63	176.13	1,056.76
401	Admin & expenses & legal fees	10/03/2025		CB2 - Lloyds Pavilion		Stationery	Raza Collections Ltd	S	4.12	0.83	4.95
407	Cleaning - Bus shelters	10/03/2025		CB1 - Unity Current /	Bus shelter cleanin	Bus shelter cleaning	Mr W E Hughes	X	340.00		340.00
424	H & S testing & planned mainte	10/03/2025		CB2 - Lloyds Pavilion	Asbestos surveys/	Repairs and Maintenance	Shropshire Council PSG	S	322.43	64.49	386.92
410	Heating & Lighting - Pavilion	10/03/2025		CB2 - Lloyds Pavilion	Pavilion Gas	Gas Supply	British Gas Lite	L	312.16	15.61	327.77
411	Heating & Lighting - Pavilion	10/03/2025		CB1 - Unity Current /	Pavilion Electricity	Electricity Supply	British Gas Lite	L	126.96	6.35	133.31
402	Supplies & incidentals - Pavilior	10/03/2025		CB2 - Lloyds Pavilion		Nematodes	Ready Steady Defend Ltd	S	9.99	2.00	11.99

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414	Refuse & sanitary collections -	10/03/2025		CB2 - Lloyds Pavilion		Sanitary collection	Border Janitorial Supplies	S	25.32	5.06	30.38
415	Consultancy fees	10/03/2025		CB1 - Unity Current /	12th of 12 consult:	ANPR camera project consultar	ANPRcheQ	S	74.25	14.85	89.10
403	Consultancy fees	10/03/2025		CB1 - Unity Current /	7th Consultancy p:	ANPR camera project consultar	ANPRcheQ	S	74.25	14.85	89.10
404	Consultancy fees	10/03/2025		CB1 - Unity Current /	11th Consultancy &	ANPR camera project consultar	ANPRcheQ	S	74.25	14.85	89.10
405	Consultancy fees	10/03/2025		CB1 - Unity Current /	9th Consultancy fe	ANPR camera project consultar	ANPRcheQ	S	74.25	14.85	89.10
406	Consultancy fees	10/03/2025		CB1 - Unity Current /	10th Consultancy f	ANPR camera project consultar	ANPRcheQ	S	74.25	14.85	89.10
404	Data sim card/ICO/Admin	10/03/2025		CB1 - Unity Current /	11th Consultancy &	ANPR camera project consultar	ANPRcheQ	Z	15.65		15.65
419	Cleaning - Holiday cover	10/03/2025		CB2 - Lloyds Pavilion	Holiday cleaning c:	Cleaning & Maintenance	Healthmatic Ltd	S	36.00	7.20	43.20
412	Water rates - Pavilion	12/03/2025		CB2 - Lloyds Pavilion	Pavilion water	Water bill	WaterPlus	Z	10.96		10.96
412	Water rates - Pavilion	12/03/2025		CB2 - Lloyds Pavilion	Pavilion water	Water bill	WaterPlus	S	13.73	2.75	16.48
417	Electricity -Public toilets	15/03/2025		CB1 - Unity Current /	Public Toilets Elect	Electricity Supply	British Gas Lite	L	30.33	1.52	31.85
416	Electricity - Streetlights	15/03/2025		CB1 - Unity Current /	School Green stree	Electricity Supply	British Gas Lite	L	35.02	1.75	36.77
427	Other Admin costs	20/03/2025		CB1 - Unity Current /	March payroll	Salary & expenses	Employee 3	X	69.00		69.00
428	Other Admin costs	20/03/2025		CB1 - Unity Current /	March payroll	Salary & expenses	Employee 2	X	9.45		9.45
426	Other Admin costs	20/03/2025		CB1 - Unity Current /	March payroll	Salary & expenses	Employee 4	X	45.50		45.50
425	Other Admin costs	20/03/2025		CB1 - Unity Current /	March payroll	Salary & expenses	Employee 1	X	84.48		84.48
422	Refuse & sanitary collections -	30/03/2025		CB1 - Unity Current /		Refuse Collection	Veolia	S	31.85	6.37	38.22
421	Fees and Subscriptions	31/03/2025		CB1 - Unity Current /		Bank Charges	Unity Trust Bank	X	10.50		10.50
Total									23,891.41	2,089.97	25,981.38

Prepared by: _____

Name and Role

Date: _____

Approved by: _____

Name and Role

Date: _____

Approved by: _____

Name and Role

Date: _____