

Pontesbury Parish Council

9 September 2024 (2024-2025)

PAYMENTS (AWAITING AUTHORISATION) LIST

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Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
	Staff Costs - Confidential	12/08/2024 - 20/09/2024				Confidential			20,854.96	170.00	21,024.96
145	IT support	10/07/2024		CB1 - Unity Current /		IT support	Shroptech	X	94.00		94.00
145	Admin & expenses & legal fees	10/07/2024		CB1 - Unity Current /		IT support	Shroptech	X	94.00		94.00
188	Electricity - Streetlights	11/07/2024		CB1 - Unity Current /	School Green stree	Electricity Supply	British Gas Lite	L	67.59	3.38	70.97
188	Electricity - Streetlights	11/07/2024		CB1 - Unity Current /	School Green stree	Electricity Supply	British Gas Lite	L	-55.86	-2.79	-58.65
153	Electricity -Public toilets	19/07/2024		CB1 - Unity Current /	Public toilets Credi	Electricity Supply	SSE Energy Solutions	L	-37.39	-1.87	-39.26
167	Cleaning - Bus shelters	01/08/2024		CB1 - Unity Current /	Q1 cleaning	Bus shelter cleaning	W G Manley	X	170.00		170.00
168	Cleaning - Bus shelters	01/08/2024		CB1 - Unity Current /	Q1 cleaning	Bus shelter cleaning	D M Hughes	X	85.00		85.00
169	Cleaning - Bus shelters	01/08/2024		CB1 - Unity Current /	Q1 cleaning	Bus shelter cleaning	J Sandells	X	170.00		170.00
182	Other Admin costs	06/08/2024		CB1 - Unity Current /	Duplicate of P129	Data Protection Fee	Information Commissioner	X			
155	Heating & Lighting - Pavilion	10/08/2024		CB2 - Lloyds Pavilion	Pavilion Gas	Gas Supply	British Gas Lite	L	28.52	1.43	29.95
175	Other Admin costs	12/08/2024		CB1 - Unity Current /		Expenses	Employee 1	X	192.36		192.36
177	Other Admin costs	12/08/2024		CB1 - Unity Current /	July expenses	Expenses	Employee 4	X	38.40		38.40
147	Other Admin costs	12/08/2024		CB1 - Unity Current /	June expenses	Expenses	Employee 2	X	9.45		9.45
148	Other Admin costs	12/08/2024		CB1 - Unity Current /	May-July expenses	Expenses	Employee 3	X	78.00		78.00
152	Other Admin costs	12/08/2024		CB1 - Unity Current /		printer cartridges	Cartridge Save	S	27.01	5.40	32.41
146	IT support	12/08/2024		CB2 - Lloyds Pavilion	Pavilion router	IT support	Shroptech	X	25.00		25.00
158	Flowerbeds	12/08/2024		CB1 - Unity Current /		Flower beds	SP Garden and Property Se	X	54.40		54.40
172	Flowerbeds	12/08/2024		CB1 - Unity Current /	Summer planting	Flower beds	Shrewsbury Town Council	S	550.00	110.00	660.00
170	Grounds maintenance	12/08/2024		CB1 - Unity Current /		Grounds Maintenance	M.I & T.E.M Pritchard	S	471.50	94.30	565.80
181	Electricity - Streetlights	12/08/2024		CB1 - Unity Current /	Q2 (rate adjusted	Streetlight electricity	Shropshire Council	S	1,269.29	253.86	1,523.15
156	Parish community grants	12/08/2024		CB1 - Unity Current /	D-Day 80 plaques	Signage	Shropshire Design and Prin	S	149.61	29.92	179.53
149	Admin & expenses & legal fees	12/08/2024		CB2 - Lloyds Pavilion	Bookings software	booking software	Starboard Systems	S	417.60	83.52	501.12
184	Admin & expenses & legal fees	12/08/2024		CB2 - Lloyds Pavilion		music license	PPL/PRS Ltd.	S	222.04	44.41	266.45
146	Furniture & equipment - Pavilio	12/08/2024		CB2 - Lloyds Pavilion	Pavilion router	IT support	Shroptech	X	74.00		74.00
151	H & S testing & planned mainte	12/08/2024		CB2 - Lloyds Pavilion	Boiler maint/legion	Testing and maintenance	Shropshire Council PSG	S	161.49	32.30	193.79
180	H & S testing & planned mainte	12/08/2024		CB2 - Lloyds Pavilion	Fire extinguishers,	Testing and maintenance	Shropshire Council PSG	S	213.10	42.62	255.72
157	Supplies & incidentals - Pavilior	12/08/2024		CB2 - Lloyds Pavilion		Janitorial supplies	Border Janitorial Supplies	S	171.45	34.29	205.74
176	Refuse & sanitary collections -	12/08/2024		CB2 - Lloyds Pavilion		Sanitary collection	Border Janitorial Supplies	S	25.32	5.06	30.38
150	Carbon Zero Projects	12/08/2024		CB1 - Unity Current /	Marches Meadow (Expenses	Liz Knowles	X	25.00		25.00
178	Consultancy fees	12/08/2024		CB1 - Unity Current /	4th Consultancy Pe	ANPR camera project consular	ANPRcheQ	S	74.25	14.85	89.10
179	Consultancy fees	12/08/2024		CB1 - Unity Current /	5th consultancy fe	ANPR camera project consular	ANPRcheQ	S	74.25	14.85	89.10
160	Electricity -Public toilets	15/08/2024		CB1 - Unity Current /	Public toilets	Electricity Supply	British Gas Lite	L	32.58	1.63	34.21
159	Electricity - Streetlights	15/08/2024		CB1 - Unity Current /	School Green stree	Electricity Supply	British Gas Lite	L	28.45	1.42	29.87

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173	Heating & Lighting - Pavilion	15/08/2024		CB1 - Unity Current /	Pavilion Electricity	Electricity Supply	British Gas Lite	L	171.62	8.58	180.20
171	Water rates - Pavilion	16/08/2024		CB2 - Lloyds Pavilion		Water bill	WaterPlus	S	13.73	2.75	16.48
171	Water rates - Pavilion	16/08/2024		CB2 - Lloyds Pavilion		Water bill	WaterPlus	Z	10.96		10.96
190	Fees and Subscriptions	17/08/2024		CB7 - Equals Card (R		zoom licence	Zoom Video Communicatio	S	129.90	25.98	155.88
174	Refuse & sanitary collections -	30/08/2024		CB1 - Unity Current /		Refuse Collection	Veolia	S	30.45	6.09	36.54
154	Business rates - Pavilion	01/09/2024		CB2 - Lloyds Pavilion	September instalm	Non Domestic Rates	Shropshire Council	X	1,609.00		1,609.00
209	Other Admin costs	09/09/2024		CB1 - Unity Current /		Expenses	Employee 4	X	50.60		50.60
210	Other Admin costs	09/09/2024		CB1 - Unity Current /	Mileage	Expenses	Employee 2	X	12.60		12.60
212	Other Admin costs	09/09/2024		CB1 - Unity Current /	Expenses	Expenses	Employee 3	X	24.00		24.00
195	Other Admin costs	09/09/2024		CB1 - Unity Current /		Expenses	Employee 1	X	83.07		83.07
207	Audit (External/Internal)	09/09/2024		CB1 - Unity Current /	Interim audit 2023	Internal Audit	JDH Business Services Ltd	S	340.00	68.00	408.00
208	Audit (External/Internal)	09/09/2024		CB1 - Unity Current /	External audit fee	External Audit	PKF Littlejohn LLP	S	840.00	168.00	1,008.00
205	Printing - Newsletter	09/09/2024		CB1 - Unity Current /	September newsle	Newsletter printing	New Era Printing Ltd	Z	591.00		591.00
196	Flowerbeds	09/09/2024		CB1 - Unity Current /	Flowerbeds - Augu	Flower beds	SP Garden and Property Se	X	54.40		54.40
211	Grounds maintenance	09/09/2024		CB1 - Unity Current /	Plealey weed spray	Grounds Maintenance	M.I & T.E.M Pritchard	S	471.50	94.30	565.80
211	Environmental Maintenance Gr	09/09/2024		CB1 - Unity Current /	Plealey weed spray	Grounds Maintenance	M.I & T.E.M Pritchard	S	345.00	69.00	414.00
197	Refuse & sanitary collections -	09/09/2024		CB2 - Lloyds Pavilion		Sanitary collection	Border Janitorial Supplies	S	25.32	5.06	30.38
193	Electricity -Public toilets	10/09/2024		CB1 - Unity Current /	Public Toilets Elect	Electricity Supply	British Gas Lite	L	69.89	3.49	73.38
193	Electricity -Public toilets	10/09/2024		CB1 - Unity Current /	Public Toilets Elect	Electricity Supply	British Gas Lite	L	-32.58	-1.63	-34.21
194	Electricity - Streetlights	10/09/2024		CB1 - Unity Current /	School Green Stree	Electricity Supply	British Gas Lite	L	50.33	2.52	52.85
194	Electricity - Streetlights	10/09/2024		CB1 - Unity Current /	School Green Stree	Electricity Supply	British Gas Lite	L	-28.45	-1.42	-29.87
185	Admin & expenses & legal fees	10/09/2024		CB2 - Lloyds Pavilion	Pavilion printer	printer cartridges	Cartridge Save	S	71.07	14.21	85.28
192	Heating & Lighting - Pavilion	10/09/2024		CB1 - Unity Current /	Pavilion Electricity	Electricity Supply	British Gas Lite	L	158.39	7.92	166.31
191	Repairs - Pavilion	10/09/2024		CB2 - Lloyds Pavilion		Wasp nest removal	Mr Wasp Pest Control Serv	X	50.00		50.00
187	Supplies & incidentals - Pavilio	10/09/2024		CB2 - Lloyds Pavilion	Community Garder	Gardening tools	Amazon EU - UK Branch	S	22.48	4.50	26.98
189	Repairs - Pavilion	12/09/2024		CB2 - Lloyds Pavilion		Window Cleaning	Monsoon Window Cleaning	X	20.00		20.00
202	Chairman's Allowance	20/09/2024		CB1 - Unity Current /	Annual allowance	Chairman's Allowance	PPC	X	400.00		400.00
204	Chairman's Allowance	20/09/2024		CB1 - Unity Current /	September Payroll	hmrc deductions	HMRC	X	100.00		100.00
206	Refuse & sanitary collections -	30/09/2024		CB1 - Unity Current /	August collection	Refuse Collection	Veolia	S	30.45	6.09	36.54
186	Business rates - Pavilion	01/10/2024		CB2 - Lloyds Pavilion	October instalment	Non Domestic Rates	Shropshire Council	X	1,609.00		1,609.00
Total									33,179.10	1,422.02	34,601.12

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Prepared by: _____ Date: _____
Name and Role

Approved by: _____ Date: _____
Name and Role

Approved by: _____ Date: _____
Name and Role