

PAVILION COMMITTEE MEETING

Monday 27th January 2025

MINUTES

In Attendance: Cllrs Duncan Fletcher, Nick Hignett, Michelle Trow

Clerk: Nicola Young

PAV-24.24-25 **Apologies:** Cllr Roger Evans

PAV-25.24-25 **Declarations of Interest in Accordance with the Code of Conduct.** None received.

PAV-26.24-25 **Minutes of the Previous Meeting** After a proposal by Cllr Hignett, seconded by Cllr Trow, the minutes of the Pavilion Committee meeting held on 2nd January 2025 were unanimously approved.

PAV-27.24-25 **Public Questions & Comments** – No public present

PAV-28.24-25 **Pavilion Administrative Matters**

- a. Pavilion Receipts and Payments to date were received and noted.
- b. The Pavilion Committee agreed that no further Library Way Forward Task & Finish Group meetings were required, as the Clerk had all matters in hand and the new payment schedule had been agreed with all parties.

PAV-29.24-25 **FOPL** No report was received. It was agreed to leave this item on the agenda, so that FOPL Committee members could update the Pavilion Committee members. Most recent update is that FOPL have been nominated for the King's Award and have met, with PPC members, the Deputy Lieutenant of Shropshire, to go through the Award criteria and project background.

PAV-30.24-25 **Solar Panel Project**

- a. **Batteries** – following a question raised at Full Council, the Deputy Clerk informed the Pavilion Committee that, having liaised with Activate, the Fire Safety Company, there was no requirement to update the FRA due to the installation of the batteries and this FRA would be updated in October when the 2-year review is scheduled.
- b. **Insurance** – there is a small cost of £25 to insure the solar panels until the end of this insurance period. The new insurance company have included the solar panel insurance in the total Pavilion insurance, we are awaiting the cost of this.

Solar Panel Project Expenditure A report was put before Committee members giving an update on the need for an additional sum to be allocated from unallocated reserves towards the project. This requirement is due because the Marches LEP Funding post only had £8,693.17 allocated for Shropshire projects left, and this was wholly given to Pontesbury Parish Council, therefore we were unable to achieve the £11,500 requested. The Committee agreed to allocate £3,006.83, which includes VAT, from unallocated reserves and to give an update report to the next full council meeting. In reality, after the VAT is reclaimed, this will only be an additional £943.17.

PAV-31.24-25 **Review Ongoing Matters**

- a. **Patio Doors** The matter of the draught from the patio doors has now been remedied by inserting foam draught excluder tape.

PAV-32.24-25 **Date of Next Meeting** The next meeting of the Pavilion Committee will take place in the Pavilion, Hall Bank, Pontesbury, SY5 0RF at 6.30pm on Monday 24th February 2025.

Meeting closed at 1910

Signed:

(Chairman)

Date: