

PAVILION COMMITTEE MEETING

Monday 24th February 2025

MINUTES

In Attendance: Cllrs Duncan Fletcher, Nick Hignett, Michelle Trow

Clerk: Nicola Young

PAV-33.24-25 Apologies: Cllr Roger Evans & Cllr Sharon Davies

PAV-34.24-25 Declarations of Interest in Accordance with the Code of Conduct. None received.

PAV-35.24-25 Minutes of the Previous Meeting After a proposal by Cllr Hignett, seconded by Cllr Trow, the minutes of the Pavilion Committee meeting held on 27th January 2025 were unanimously approved.

PAV-36.24-25 Public Questions & Comments – No public present

PAV-37.24-25 Pavilion Administrative Matters

- a. Pavilion Receipts and Payments to date were received and noted.

PAV-38.24-25 FOPL No report was received

PAV-39.24-25 Solar Panel Project The panels have all been installed and the scaffolding was removed on Friday 21st February, it has been a seamless well managed project from start to finish, thanks to SVR and the Deputy Clerk. The batteries have been installed in the kitchen and the Solar Panel Display Screen is in the bistro area so that the public can be kept up to date and see the savings that are being made. SVR are providing ongoing support for one year.

Solar Panel Project Grant Claim – on schedule to be submitted on Tuesday 25th February, Deputy Clerk will liaise with Worcestershire County Council.

Solar Panel Electrical Report will highlight the need to replace ‘tails’ cabling with armoured cabling in the roof space from the meter box to the fuse box. The report will also highlight the requirement to install a surge button in the current fuse box, this will alleviate any flickering from electrical surges that may affect the servers within the building. It was also suggested that a smoke detector/carbon monoxide alarm be placed in the kitchen, now that the batteries are situated in this room.

PAV-40.24-25 Review Ongoing Matters

- a. **Gardener** – The Committee received a report from the Clerk and after a proposal by Cllr Trow, seconded by Cllr Hignett, they agree with recommendations 1-3.
Recommendation 4 – The Deputy Clerk was asked to review insurance and risk assessment for Steve Pryce to clean guttering, if no insurance, to get further quotes to clean guttering from ground level.
- b. **Caretaker** – The Committee will review the role continue to seek for a person to do the job. Remuneration will be on application – contact Deputy Clerk in first instance. Cllr Hignett agreed that an advert could be placed in his shop, along with the Pavilion.

PAV-41.24-25 Pavilion Annual Report – draft headings approved and any additional subjects to be sent to Deputy Clerk by close of play on Wednesday 26th February.

PAV-42.24-25 Date of Next Meeting The next meeting of the Pavilion Committee will take place in the Pavilion, Hall Bank, Pontesbury, SY5 0RF at 6.30pm on Monday 24th March 2025.

Meeting closed at 1930

Signed:

(Chairman)

Date: