

# **PONTESBURY PARISH COUNCIL**



Nicola Young  
Deputy Clerk

21<sup>st</sup> January 2025

## **To All Members of the Pavilion Committee**

Dear Councillor

You are hereby summoned to attend the meeting of the **Pavilion Committee** of Pontesbury Parish Council scheduled to take place on **Monday 27<sup>th</sup> January 2025 at 6.30pm** in **Pontesbury Pavilion** in order to transact the following business, as set out in the below agenda.

Nicola Young  
Deputy Clerk

## **AGENDA**

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE CODE OF CONDUCT**
3. **MINUTES OF PREVIOUS MEETING**  
To approve & sign the minutes of the meeting held on 2<sup>nd</sup> January 2025.
4. **PUBLIC QUESTIONS AND COMMENTS – (Fifteen minutes will be allowed)**
5. **PAVILION ADMINISTRATIVE MATTERS**
  - a. To receive updated Pavilion Receipts & Payments report from Scribe. (at the meeting)
  - b. Library Way Forward Task & Finish Group – does a further meeting need to be arranged?
6. **FOPL - To receive a report from FoPL.**
7. **SOLAR PANEL PROJECT**
  - a. Batteries – Fire Risk Assessment
  - b. Insurance – any additional cost
8. **REVIEW ONGOING MATTERS**
  - a. Patio doors from the library teen area to outside.
9. **DATE OF NEXT MEETING**  
The next meeting of the Pavilion Committee is scheduled to take place in the Pavilion, Hall Bank, Pontesbury, SY5 0RF on Monday 24<sup>th</sup> February 2025 at 6.30pm.