# PONTESBURY PARISH COUNCIL



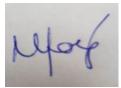
Nicola Young **Deputy Clerk** 

19th November 2024

## To All Members of the Pavilion Committee

**Dear Councillor** 

You are hereby summoned to attend the meeting of the **Pavilion Committee** of Pontesbury Parish Council scheduled to take place on **Monday 25<sup>th</sup> November 2024 at 6.30pm** in **Pontesbury Pavilion** in order to transact the following business, as set out in the below agenda.



Nicola Young Deputy Clerk

### **AGENDA**

- 1. APOLOGIES FOR ABSENCE
- 2. DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE CODE OF CONDUCT
- 3. MINUTES OF PREVIOUS MEETING

To approve & sign the minutes of the meeting held on 28th October 2024.

4. **PUBLIC QUESTIONS AND COMMENTS –** (Fifteen minutes will be allowed)

## 5. PAVILION ADMINISTRATIVE MATTERS

- a. To receive updated Pavilion Receipts & Payments report from Scribe. (at the meeting)
- b. To receive an update from the Library Way Forward Task & Finish Group and make recommendations to full Council.
- c. To review the Pavilion 2025-2026 budget in conjunction with the Pavilion business plan and put forward recommendations for full Council.
- 6. **FOPL -** To receive a report from FoPL.

### 7. REVIEW ONGOING MATTERS

- a. Patio doors from the Library teen area to outside.
- b. To receive a copy of the specification sent out to prospective solar panel companies as the project costs are over £5,000 (the project spend limit which Committees can agree) in line with Pontesbury Parish Council Financial Regulations quotes will be sent directly to full Council for consideration.

## 8. DATE OF NEXT MEETING

The next meeting of the Pavilion Committee is scheduled to take place in the Pavilion, Hall Bank, Pontesbury, SY5 0RF on Monday 27<sup>th</sup> January 2025 at 6.30pm.

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