

# **PONTESBURY PARISH COUNCIL**



Nicola Young  
Deputy Clerk

19<sup>th</sup> November 2024

## **To All Members of the Pavilion Committee**

Dear Councillor

You are hereby summoned to attend the meeting of the **Pavilion Committee** of Pontesbury Parish Council scheduled to take place on **Monday 25<sup>th</sup> November 2024 at 6.30pm** in **Pontesbury Pavilion** in order to transact the following business, as set out in the below agenda.

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Deputy Clerk

## **AGENDA**

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE CODE OF CONDUCT**
3. **MINUTES OF PREVIOUS MEETING**  
To approve & sign the minutes of the meeting held on 28<sup>th</sup> October 2024.
4. **PUBLIC QUESTIONS AND COMMENTS –** (Fifteen minutes will be allowed)
5. **PAVILION ADMINISTRATIVE MATTERS**
  - a. To receive updated Pavilion Receipts & Payments report from Scribe. (at the meeting)
  - b. To receive an update from the Library Way Forward Task & Finish Group and make recommendations to full Council.
  - c. To review the Pavilion 2025-2026 budget in conjunction with the Pavilion business plan and put forward recommendations for full Council.
6. **FOPL -** To receive a report from FoPL.
7. **REVIEW ONGOING MATTERS**
  - a. Patio doors from the Library teen area to outside.
  - b. To receive a copy of the specification sent out to prospective solar panel companies – as the project costs are over £5,000 (the project spend limit which Committees can agree) in line with Pontesbury Parish Council Financial Regulations quotes will be sent directly to full Council for consideration.
8. **DATE OF NEXT MEETING**  
The next meeting of the Pavilion Committee is scheduled to take place in the Pavilion, Hall Bank, Pontesbury, SY5 0RF on Monday 27<sup>th</sup> January 2025 at 6.30pm.