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|  | Caroline Higgins  **Responsible Financial Officer**  **H**Holmsdale  Station Road  Meole Brace  Shrewsbury  SY3 9HD |
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28th November 2024

**To All Members of the Finance & General Purposes Committee**

Dear Councillor

Notice is hereby given that a meeting of **Pontesbury Parish Council, Finance & General Purposes Committee** will be held at **The Pavilion** at **6.00pm on** **Thursday 5th December 2024** and members are hereby summoned to attend for the purpose of transacting the following business.



Caroline Higgins

Responsible Financial Officer

**AGENDA**

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST AND DISPENSATIONS**
   1. To receive declarations of interest from councillors on items on the agenda

*(Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the Interest is entered in the Register of Members’ Interests maintained by the Monitoring Officer.)*

* 1. To grant any requests for dispensation as appropriate

1. **MINUTES OF COUNCIL -** To approve the Minutes of the Finance & General Purposes Committee Meeting held on 3rd October 2024 *(attached)*
2. **PUBLIC QUESTIONS AND COMMENTS** – 15 minutes will be allowed
3. **SOLAR PANEL CONTRACTOR –** To consider a report and make a recommendation to full council on the appointment of a contractor to install solar panels at the Pavilion (report to follow)
4. **BANK CORRESPONDENCE**
   1. **CCLA –** To add the RFO to the list of authorised signatories for the Public Sector Deposit Fund and to sign the Change of Signatory Form in accordance with the bank mandate.
   2. **Lloyds Bank** – To note that Lloyds will convert our Treasurer’s Account to a Business Account on 14th January 2025 and will begin to charge an account maintenance fee of £8.50/ month plus 15p per BACS payment and 85p for cash/cheque deposits.
   3. To note the closure of the Lloyds Business Banking Resolution Service on 13 December 24.
   4. **Nationwide** - To note a reduction in interest rates from 1 November 24 *(N.B.* *We do not receive any interest on our current balance of £100)*
5. **REVIEW OF DRAFT BUDGET –** To make recommendations for the 2025-26 budget for approval by Full Council (see notes attached)
6. **DATE OF NEXT MEETING –** January date, TBC