

Pontesbury Parish Council

NOTICE IS HEREBY GIVEN THAT THE **PONTESBURY PARISH COUNCIL MEETING** WILL TAKE PLACE ON **MONDAY 14th OCTOBER 2024 AT THE PAVILION, HALL BANK AT 6.30PM.** www.pontesburyparishcouncil.org.uk

AGENDA

1 APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST AND DISPENSATIONS

3 PUBLIC QUESTIONS AND COMMENTS – (Fifteen minutes will be allowed)

4 MINUTES OF COUNCIL - To approve the Minutes of the Parish Council Meeting held on Mon 9th September 2024.

5 POLICE MATTERS – to receive a report from a member of the Local Policing Team

5.1 Quarter 3 policing priorities

6 REPRESENTATIVE FROM NATIONAL FLOOD FORUM – to receive a verbal introduction from Hayley Bevan

7 SHROPSHIRE COUNCIL MEMBER – to receive verbal report from Shropshire Councillor Nick Hignett

8 PLANNING

8.1 To approve the minutes of the Planning Committee meeting held on 2nd September 2024

8.2 Verbal update report from Chairman of Planning Committee

9 FINANCE AND GENERAL PURPOSES

9.1 To approve the minutes of the Finance and General Purposes Committee meeting held on 25th June 2024

9.2 To approve the following recommendations from the FGP meeting held on 3rd October 2024

9.2.1 Readopt the Community Grants Policy (as adopted 11 October 2021) without change.

9.2.2 Readopt the Electronic Banking Policy, (as adopted 9th October 2023) without change.

9.2.3 Readopt the Pensions Discretions Policy, (as adopted in 2019) without change and keep under regular review

9.2.4 Adopt the draft Gifts and Prizes Policy and add it to the Staff Employment Handbook

9.2.5 Readopt the General Reserves Policy (as adopted on 23rd December 2023) without change

9.2.6 Renew the payroll service provided by DM Payroll Services for 2025/26 at £230 & VAT.

9.2.7 Transfer all routine transactions (income and expenditure) from the Lloyds account to the Unity Trust Bank Current account and retain the Lloyds account for Pavilion reserves with effect from **31 March 2025**. (Note, this will allow time for direct debits to be amended and regular hirers to be notified of the change to the bank details).

9.2.8 To reduce the balance of the Nationwide Account to £100

9.2.9 That the refurbishment of the public toilets be specified and costed for implementation in 2025/26, to include the cost of security measures and project management and to seek funding from CIL Local

10 STATUTORY BUSINESS/FINANCE

10.1 Income – to note income since the last meeting

10.2 Expenditure for approval

10.3 Approve a transfer of £15,000 from CCLA to Unity current account for October payments

10.4 External Audit - Completion of external audit for 2023/24-report from auditor to be received and noted

10.5 Approve payment of £150 + 14% for the asbestos inspection of the Sports Pavilion roof void

10.6 Approval of Locum Clerk support for health and safety updates

11 **HEALTH AND SAFETY MATTERS** – to raise any parish council health and safety issues

12 **PARISH COUNCIL STRATEGIC PLAN** – to consider Strategic Plan 2023-26 as updated by Clerk

13 **COMMUNITY INFRASTRUCTURE LEVY** – to note amount of Neighbourhood Fund paid to the Parish Council in April in report from Shropshire Council and to authorise the completion of the Neighbourhood Fund Annual Report form in accordance with National CIL Regulations.)

14 **RESIDENT'S SURVEY OF CRUCKTON/CRUCKMEOLE & POUND LANE** – verbal update and recommendation report from Working Group

15 **PARISH COUNCIL INSURANCE** – to retrospectively approve payment of £1964.84 and entering into a further 3 year Long Term Undertaking with Clear Councils Insurance.

16 **PONTESBURY YOUTH PROJECT** – to note report

17 **REQUEST FOR FUNDING FROM PONTESBURY SPORTS ASSOCIATION**

18 **ENVIRONMENTAL MAINTENANCE GRANT 2024-25** to consider how much match funding to give and any further projects to fund

19 **VERGES PROJECT UPDATE** – to receive a verbal report from Clerk

19.1 consider a request for max. budget of £100 for more seed for the wildflower verge

19.2 approve payment of £75 to Cllr Manning for clearing the risings

20 **REQUEST FOR FUNDING FROM PONTESBURY FESTIVAL** – to consider a request for funding for the festival

21 **CLERK'S REPORT** – to receive a written report from the Clerk on outstanding matters and action

22 **PARISH BUSINESS** – matters to be reported

21 **DATE AND TIME OF NEXT MEETING** – Parish Council Meeting to be held on **Monday 11th November 2024 at The Pavilion, Hall Bank at 6.30pm.**



Clerk to the council 08/10/2024

Parish Clerk: Debbie Marais Tel: 01691 661157 Email: clerk@pontesburypc.org.uk