

Pontesbury Parish Council

NOTICE IS HEREBY GIVEN THAT THE **PONTESBURY PARISH COUNCIL MEETING** WILL TAKE PLACE ON **MONDAY 11th NOVEMBER 2024 AT THE PAVILION, HALL BANK AT 6.30PM.** www.pontesburyparishcouncil.org.uk

AGENDA

- 1 **APOLOGIES FOR ABSENCE**
- 2 **DECLARATIONS OF INTEREST AND DISPENSATIONS**
- 3 **PUBLIC QUESTIONS AND COMMENTS** – (Fifteen minutes will be allowed)
- 4 **MINUTES OF COUNCIL** - To approve the Minutes of the Extraordinary Parish Council Meeting held on Thursday 7th November 2024.
- 5 **POLICE MATTERS** – to receive a report from a member of the Local Policing Team
- 6 **SHROPSHIRE COUNCIL MEMBER**–to receive verbal report from Shropshire Councillor Nick Hignett
- 7 **PLANNING**
 - 7.1 To approve the minutes of the Planning Committee meeting held on 7th October 2024
 - 7.2 Verbal update report from Chairman of Planning Committee
- 8 **PAVILION**
 - 8.1 To approve the minutes of the Pavilion Committee meeting held on 22nd April 2024
 - 8.2 To approve the recommendations from the Pavilion Committee meeting held on 28th October 2024
- 9 **STATUTORY BUSINESS/FINANCE**
 - 9.1 Income – to note income since the last meeting
 - 9.2 Expenditure for approval
 - 9.3 Approve a transfer of £15,000 from CCLA to Unity current account for November payments
 - 9.4 Note Quarter 2 2024-25 Bank reconciliation – all accounts
 - 9.5 Note Quarter 2 2024-25 Budget Monitoring Report
 - 9.6 Receive report on Quarter 2 Internal Checks from Cllr Trow
 - 9.7 Approve Freedom of Information Publication Scheme as updated by Clerk
 - 9.8 Note NJC pay agreement for 2024-25 and approve pay increase be backdated to April 2024 as recommended by NALC
- 10 **HEALTH AND SAFETY MATTERS** – to raise any parish council health and safety issues for parish council staff, buildings or activities
 - 10.1 Request for solar lighting for Cricketer’s Meadow footways
- 11 **FACILITIES WORKING GROUP** – to receive report from first meeting of the Working Group and approve recommendations concerning the following:
 - 11.1 Terms of Reference for the Working Group
 - 11.2 Public Toilet Risk Assessment and plan of action
 - 11.3 Play Area Risk Assessment and plan of action
 - 11.4 Bus Shelters plan of action
- 12 **NEWSLETTER WORKING GROUP** – to receive report and recommendations from meeting held on 4th November 2024
- 13 **PONTESBURY FESTIVAL** – to receive an update
- 14 **ENVIRONMENTAL MAINTENANCE GRANT 2024-25** to consider how remaining £435 should be spent
- 15 **VERGES PROJECT UPDATE** – to receive an update report from Clerk
- 16 **QUOTE FOR FLOWERBEDS FOR 2025-26** – to consider quote from Shrewsbury Town Council
- 17 **POLES COPPICE** – to receive management report for 2024-25 and consider request for funding for 2025-26
- 18 **ANPR PROJECT** – to receive update report and recommendations from Working Group
- 19 **CLERK’S REPORT** – to receive a written report from the Clerk on outstanding matters and action taken since the last Council meeting.
- 20 **PARISH BUSINESS** – matters to be reported
- 21 **DATE AND TIME OF NEXT MEETING** –Parish Council Meeting to be held on **Monday 9th December 2024 at The Pavilion, Hall Bank at 6.30pm.**

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Clerk to the council 08/10/2024