

Pontesbury Parish Council

NOTICE IS HEREBY GIVEN THAT THE **PONTESBURY PARISH COUNCIL MEETING WILL TAKE PLACE ON MONDAY 10th MARCH 2025 AT PONTESBURY PUBLIC HALL FOLLOWING THE ANNUAL PARISH MEETING AT APPROX. 7.45PM**
www.pontesburyparishcouncil.org.uk

AGENDA

- 1 APOLOGIES FOR ABSENCE**
- 2 DECLARATIONS OF INTEREST AND DISPENSATIONS**
- 3 PUBLIC QUESTIONS AND COMMENTS –** (Fifteen minutes will be allowed)
- 4 MINUTES OF COUNCIL -** To approve the Minutes of the Parish Council Meeting held on Monday 10th February 2025.
- 5 PLANNING COMMITTEE**
 - 5.1 To approve the minutes of the Planning Committee meeting held on 3rd February 2025 (*minutes available on parish council website*)
 - 5.2 Verbal update report from Chairman of Planning Committee
- 6 FACILITIES WORKING GROUP**
 - 6.1 to receive notes from the Working Group meeting on 25th February 2025
 - 6.2 to approve a feasibility stage in the refurbishment of the public toilets, (which would include installing CCTV) to delegate authority to the Facilities Working Group to manage this feasibility stage
 - 6.3 to approve appointment of a project manager to undertake the feasibility stage, meeting with companies and reporting back to FWG with refurbishment options and to draw up a full specification once a refurbishment option is chosen by full council
 - 6.4 to approve delegated authority to Clerk/Chair to meet with Shropshire Council about repairs needed to bring the play area up to a reasonable level of repair to last for at least 2 years until any refurbishment takes place
 - 6.5 to approve delegated authority to Clerk/Cllrs Fletcher & Lewis to engage a contractor to get the tree work done on School Green to reduce obscuring of street/footway lighting
- 10 STATUTORY BUSINESS/FINANCE**
 - 10.1 Income – to note income since the last meeting
 - 10.2 Expenditure for approval
 - 10.3 To retrospectively approve a transfer of £15,000 from CCLA to Unity current account for March payments
 - 10.4 To retrospectively approve fee of VAT calculation by external organisation
 - 10.5 To consider payment of £350 to have a specialist clean of the area behind the public toilets
 - 10.6 To consider renewal of contract for ANPR consultant
 - 10.7 To retrospectively approve a transfer of £2500 from Unity to Lloyds account as Shropshire Library Service licence payment paid into the Unity account
- 11 HEALTH AND SAFETY MATTERS –** to raise any parish council health and safety issues
- 12 MAY 2025 ELECTIONS –** to receive an update from Clerk and nomination papers
 - 12.1 to approve new councillors to sign Declaration of Acceptance of Offer forms at the Annual Meeting of the Council on 12th May 2025
- 13 VE DAY CELEBRATIONS -** to consider any alternative parish council activity
- 14 ASSET REVIEW**
 - 14.1 Council make a decision about the broken noticeboard in Lea Cross
 - 14.2 Council approve new appointee as cleaner for Halston Cottages and back payment made as recommended by RFO in confidential report
- 15 CLERK'S REPORT –** to receive a written report from the Clerk on outstanding matters and action taken since the last Council meeting.
- 16 PARISH BUSINESS –** matters to be reported
- 17 DATE AND TIME OF NEXT MEETING –** Monday 14th April 2025 at The Pavilion at 7.30pm.



Clerk to the council 04/03/2025