

Pontesbury Parish Council

NOTICE IS HEREBY GIVEN THAT THE **PONTESBURY PARISH COUNCIL MEETING** WILL TAKE PLACE ON **MONDAY 10th JUNE 2024 AT CRUCKTON VILLAGE HALL AT 7.30PM.** www.pontesburyparishcouncil.org.uk

AGENDA

- 1 **APOLOGIES FOR ABSENCE**
- 2 **DECLARATIONS OF INTEREST AND DISPENSATIONS**
- 3 **PUBLIC QUESTIONS AND COMMENTS** – (Fifteen minutes will be allowed)
- 4 **MINUTES OF COUNCIL** - To approve the Minutes of the Annual Meeting of the Parish Council held on Monday 13th May 2024.
- 5 **POLICE MATTERS** – to receive a report from a member of the Local Policing Team
 - 5.1 Hall Bank Bus Shelter replacement – update from Clerk and approve delegated authority to Clerk/Chair and Cllr Hignett to research and bring options to July Full Council meeting
- 6 **COMMUNITY REPORT** – to receive a report from Cllr Davies on the work of Rea Valley Good Neighbour Scheme.
- 7 **SHROPSHIRE COUNCIL MEMBER** – to receive verbal report from Shropshire Councillor Roger Evans
- 8 **PLANNING**
 - 8.1 To approve the minutes of the Planning Committee meeting held on 7th May 2024
 - 8.2 Verbal update report from Chairman of Planning Committee
 - 8.3 PLANNING REFERENCE: 24/01779/LBC Proposal: Replacement of 7No. existing standard double glazed timber painted windows with triple glazed timber/aluminium clad painted windows to the dwelling and 1No. in the outbuilding, replacement of a set of french windows and Juliet balcony to the first floor bedroom, external Juliet balcony to be removed and replaced with internal safety rail Location: The Old Mill, Arscott, Shrewsbury, Shropshire, SY5 0XP
- 9 **FINANCE & GENERAL PURPOSES COMMITTEE**
 - 9.1 To approve the minutes of the FGP Committee meeting held on 7th December 2023
 - 9.2 To consider the recommendations from the FGP Committee at their meeting held on 16th May 2024
 - 9.3 Earmarked Reserves - The F&GP Committee recommend approval of the reserves transfers by Full Council:
 - 9.3.1 Year-End reserves 31 March 2024
 - 9.3.2 Reserves Transfers for 2024-25 1 April 2024
- 10 **STATUTORY BUSINESS/FINANCE**
 - 10.1 Income – to note income since the last meeting
 - 10.2 Expenditure for approval
 - 10.3 To approve transfer from CCLA reserves to Unity current account for general payments for June 2024.
 - 10.4 Explanation of variances deferred from FGP meeting
 - 10.5 To approve remaining £11,884 (previously agreed from CIL monies associated with Shingler development) be paid to Cruckton Village Hall committee towards refurbishment work
- 11 **AUDIT**
 - 11.1 Audit Annual Return for the year ended 31 March 2024 – to approve the Annual Governance Statement
 - 11.2 Audit Annual Return for the year ended 31 March 2024 – to approve the finance report & accounting statements for 2023/24 and Chair to sign.
 - 11.3 Note Intention to publish the Notice of Elector's Rights on 17 June and upload it and the AGAR pages to the council website.
- 12 **HEALTH AND SAFETY MATTERS** – to raise any parish council health and safety issues for parish council staff, buildings or activities
 - 12.1 To approve budget of £1000 for an asbestos survey of the Trading Post, Sports Pavilion and bus shelters and delegated authority to Clerk/Chair to obtain quotes and arrange for survey to be done
- 13 **CIVILITY AND RESPECT PLEDGE** – to consider whether the parish council wishes to sign the pledge
- 14 **RESIDENT'S SURVEY OF CRUCKTON/CRUCKMEOLE & POUND LANE** – update from Working Group
- 15 **CLERK'S REPORT** – to receive a written report from the Clerk on outstanding matters and action taken
- 16 **PARISH BUSINESS** – matters to be reported
- 17 **EXCLUSION OF THE PUBLIC** To consider exclusion of the Press & Public on the grounds that the consideration of the following items may involve the likely disclosure of confidential information (s1(2) Public Bodies (Admission of Meetings) Act 1960).
- 18 **RECOMMENDATIONS FROM PERSONNEL COMMITTEE MEETING - 6TH June 2024,**
 - 18.1 Approve minutes of Personnel Committee meeting held on 25th March 2024
 - 18.2 Receive recommendations from the Personnel Committee meeting on 6th June 2024
- 19 **DATE AND TIME OF NEXT MEETING** –Parish Council Meeting to be held on **Monday 8th July 2024 at Habberley Village Hall at 7.30pm.**

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Clerk to the council 04/06/2024

Parish Clerk: Debbie Marais Tel: 01691 661157 Email: clerk@pontesburypc.org.uk