

Pontesbury Parish Council

NOTICE IS HEREBY GIVEN THAT THE **PONTESBURY PARISH COUNCIL MEETING** WILL TAKE PLACE ON **MONDAY 8th JULY 2024 AT HABBERLEY VILLAGE HALL AT 7.30PM.** www.pontesburyparishcouncil.org.uk

AGENDA

- 1 **APOLOGIES FOR ABSENCE**
- 2 **DECLARATIONS OF INTEREST AND DISPENSATIONS**
- 3 **PUBLIC QUESTIONS AND COMMENTS** – (Fifteen minutes will be allowed)
- 4 **MINUTES OF COUNCIL** - To approve the Minutes of the Parish Council Meeting held on Monday 10th June 2024.
- 5 **CO-OPTION OF PARISH COUNCILLOR FOR PONTESBURY WARD**
- 6 **POLICE MATTERS** – to receive a report from a member of the Local Policing Team
 - 6.1 Hall Bank Bus Shelter replacement – verbal update from delegated group
 - 6.2 Policing priorities for quarter 2 2024-25
 - 6.3 Approve delegated authority to Cllrs Fletcher/Clerk to complete Town and Parish Council policing survey
- 7 **COMMUNITY REPORT** – to receive a report from Cllr Davies on the work of Rea Valley Good Neighbour Scheme.
- 8 **SHROPSHIRE COUNCIL MEMBER**–to receive verbal report from Shropshire Councillor Nick Hignett
- 9 **PLANNING**
 - 9.1 To approve the minutes of the Planning Committee meeting held on 3rd June 2024
 - 9.2 Verbal update report from Chairman of Planning Committee
 - 9.3 PLANNING REFERENCE – 24/02420/FUL: DEVELOPMENT PROPOSED – Demolition of building and erection of an annexe and shed. LOCATION: - Mount Pleasant, Minsterley Road, Pontesbury, Shrewsbury, Shropshire
10. **FINANCE & GENERAL PURPOSES COMMITTEE – recommendations from meeting held on 25th June 2024**
 - 10.1 Adopt minutes of FGP meeting held 15th May 2024
 - 10.2 CIL – Streetlight Reserve – Retain £2,000 in Earmarked reserve for shields and return balance to general reserve
 - 10.3 Approve the printing of additional 25 copies of the newsletter for delivery to Mount Close at additional monthly cost of £12
 - 10.4 Approve the transfer of £15,000 in both June and July from CCLA to Unity Trust Bank account to cover payments becoming due over the summer.
 - 10.5 Set a minimum value of £50 for newly purchased assets to be added to the Asset Register
 - 10.6 Revalue the Asset Register to remove items below a purchase value of £50 and restate the Asset Register at the next year end.
 - 10.7 Approve and adopt the amended Model Financial Regulations as prepared by RFO
- 11 **STATUTORY BUSINESS/FINANCE**
 - 11.3 Income – to note income since the last meeting
 - 11.4 Expenditure for approval
 - 11.5 To transfer unspent reserve for streetlight conversion to CIL unallocated fund EMR
 - 11.6 Approve retrospectively payment of £598 for two laptops for Clerk and Building Assistant as both are over 3 years old and not working adequately.
 - 11.7 Approve a maximum budget of £300 to move the PPC router into the staff office for better wifi coverage.
 - 11.8 Approve Standing Orders as amended by Clerk
- 12 **HEALTH AND SAFETY MATTERS** – to raise any parish council health and safety issues
 - 12.1 To receive update on asbestos survey of the Trading Post, Sports Pavilion and bus shelters and agree a contractor
 - 12.2 School Green bus stop – to consider a bus shelter to be situated at School Green
- 13 **RESIDENT'S SURVEY OF CRUCKTON/CRUCKMEOLE & POUND LANE** – verbal update from Working Group
- 14 **COMMUNITY GARDEN** – to consider request to use the hose at The Pavilion when necessary
- 15 **ENVIRONMENTAL MAINTENANCE GRANT** – to receive an update from the Clerk and consider request to use match funding to get maintenance work done in Plealey
- 16 **CLERK'S REPORT** – to receive a written report from the Clerk on outstanding matters and action taken since the last Council meeting.
- 17 **PARISH BUSINESS** – matters to be reported
- 18 **EXCLUSION OF THE PUBLIC**
 - 19.1 **RECOMMENDATIONS FROM PERSONNEL COMMITTEE MEETING - 4TH July 2024**, Approve minutes of Personnel Committee meeting held on 6th June 2024
 - 19.2 Receive recommendations from the Committee on the following:
 - 19.2.1 Deputy Clerk absence
 - 19.2.2 New staff contracts
- 20 **DATE AND TIME OF NEXT MEETING** –Parish Council Meeting to be held on **Monday 9th September 2024 at The Pavilion, Hall Bank at 7.30pm.**

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Clerk to the council 03/07/2024