

# Pontesbury Parish Council

NOTICE IS HEREBY GIVEN THAT THE **PONTESBURY PARISH COUNCIL MEETING** WILL TAKE PLACE ON **MONDAY 13<sup>th</sup> JANUARY 2025 AT THE PAVILION, HALL BANK AT 6.30PM.** [www.pontesburyparishcouncil.org.uk](http://www.pontesburyparishcouncil.org.uk)

## AGENDA

- 1 APOLOGIES FOR ABSENCE**
- 2 DECLARATIONS OF INTEREST AND DISPENSATIONS**
- 3 PUBLIC QUESTIONS AND COMMENTS – (Fifteen minutes will be allowed)**
- 4 MINUTES OF COUNCIL -** To approve the Minutes of the Extraordinary Parish Council Meeting held on Monday 6<sup>th</sup> January 2025.
- 5 POLICE MATTERS –** to receive a report from a member of the Local Policing Team
  - 5.1 Policing Priorities for Quarter 1 2025 – to consider and approve response
- 6 SHROPSHIRE COUNCIL MEMBER** – to receive verbal report from Shropshire Councillor Nick Hignett
- 7 PLANNING**
  - 7.1 To approve the minutes of the Planning Committee meeting held on 4<sup>th</sup> November and 2<sup>nd</sup> December 2024
  - 7.2 Verbal update report from Chairman of Planning Committee
  - 7.3 Planning Application Reference: 24/04458/LBC (validated: 28/11/2024). Address: Barn 2 Barns At Brookside Farm, Pontesford, Shrewsbury, Shropshire. Proposal: Revised extension to existing building which already has an extant permission ref: 15/01489/LBC, together with weatherboarding to single storey element
  - 7.4 Planning Application Reference: 24/04621/VAR (validated: 06/12/2024). Address: Barn 2 Barns At Brookside Farm, Pontesford, Shrewsbury, Shropshire. Proposal: Variation of Condition No.2 (approved plans) pursuant to planning permission 15/01726/FUL to allow for an amended design to Barn 2
- 8 FINANCE & GENERAL PURPOSES COMMITTEE**
  - 8.1 To approve the recommendations from the FGP Committee meeting held on 6<sup>th</sup> January 2025 concerning the following:
    - 8.1.1. *Approval to add RFO to list of existing signatories for the Public Sector Deposit Fund and for Chair/Vice-Chair to sign the Change of Signatories Form as per the bank mandate.*
    - 8.1.2. *Approval to update the Financial Regulations to allow RFO to transfer up to £15,000 to the Unity Current Account for payments. All transfers are approved by Full Council.*
- 9 STATUTORY BUSINESS/FINANCE**
  - 9.1 Income – to note income since the last meeting (*to be tabled at meeting*)
  - 9.2 Expenditure for approval (*to be tabled at meeting*)
  - 9.3 Retrospectively approve a transfer of £15,000 from CCLA to Unity current account for January payments
  - 9.4 Approve payment of £15,000 to Shropshire Council Library Service for 2025-26 and Clerk to write to Friends Of Pontesbury Library to ask for their 2024-25 contribution of £3500 and an increased contribution in 2025-26
  - 9.5 Retrospective approval for a payment of £220 for an additional solar lighting panel for solar light no.12 which doesn't give sufficient lighting due to aspect.
  - 9.6 To note Interim Internal Audit report and recommendations
  - 9.7 Budget for 2025-26 - Budget and precept levy recommendations from Finance & General Purposes Committee meeting on 6/1/25 – for decision
- 10 HEALTH AND SAFETY MATTERS –** to raise any parish council health and safety issues for parish council staff, buildings or activities
- 11 MINI ROUNDABOUT BY LAWRENCE PARK –** to receive and consider resident concern
- 12 PONTESBURY TRUST –** to approve renewed membership for two trustees
- 13 CLERK'S REPORT –** to receive a written report from the Clerk on outstanding matters and action taken since the last Council meeting.
- 14 PARISH BUSINESS –** matters to be reported
- 15 EXCLUSION OF THE PUBLIC** To consider exclusion of the Press & Public on the grounds that the consideration of the following items may involve the likely disclosure of confidential information (s1(2) Public Bodies (Admission of Meetings) Act 1960).
- 16 PERSONNEL COMMITTEE -** To consider the recommendations from the Personnel Committee meeting held on Thursday 9<sup>th</sup> January 2025 on the following items);
  - a. Annual increment for staff
  - b. Review of NJC mileage rates
  - c. Additional hours for RFO for budget work
- 17 DATE AND TIME OF NEXT MEETING –**Parish Council Meeting to be held on **Monday 10<sup>th</sup> FEBRUARY 2025 at The Pavilion, Hall Bank at 6.30pm.**

*DMarais*

Clerk to the council 07/01/2025