

Pontesbury Parish Council

NOTICE IS HEREBY GIVEN THAT THE **PONTESBURY PARISH COUNCIL MEETING** WILL TAKE PLACE ON **MONDAY 10th FEBRUARY 2025 AT THE PAVILION, HALL BANK AT 6.30PM.** www.pontesburyparishcouncil.org.uk

AGENDA

- 1 APOLOGIES FOR ABSENCE**
- 2 DECLARATIONS OF INTEREST AND DISPENSATIONS**
- 3 PUBLIC QUESTIONS AND COMMENTS** – (Fifteen minutes will be allowed)
- 4 MINUTES OF COUNCIL** - To approve the Minutes of the Parish Council Meeting held on Monday 13th January 2025.
- 5 POLICE MATTERS** – to receive a report from a member of the Local Policing Team
- 6 SHROPSHIRE COUNCIL MEMBER**–to receive verbal report from Shropshire Councillor Roger Evans
- 7 PLANNING**
 - 7.1 Verbal update report from Chairman of Planning Committee
- 8 PAVILION COMMITTEE**
 - 8.1 Approve minutes of Pavilion Committee meeting held on 2nd January 2025 (*minutes available on parish council website*)
 - 8.2 Verbal update from Chairman
 - 8.3 Note the Pavilion Committee decision to use unallocated Pavilion reserves for Solar panel payment and update on the solar panel project
- 9 FACILITIES WORKING GROUP**
 - 9.1 to receive notes from the Working Group meeting
 - 9.2 to approve reopening of the public toilets from 8.30am – 3.30pm daily
 - 9.3 to approve recommendation regarding provision of salt/grit bins and retrospective installation of street/pavement lighting on residential developments within the parish
- 10 STATUTORY BUSINESS/FINANCE**
 - 10.1 Income – to note income since the last meeting
 - 10.2 Expenditure for approval
 - 10.3 Retrospectively approve a transfer of £20,000 from CCLA to Unity current account for February payments
 - 10.4 Approve payment of £14,000 to Shropshire Council Library Service for 2024-25
 - 10.5 Note Quarter 3 2024-25 Bank Reconciliation for all accounts
 - 10.6 Note Quarter 3 2024-25 Budget Monitoring report
 - 10.7 To receive report from Internal checker for Quarter 3 2024-25
 - 10.8 To consider cost of VAT calculation by external organisation
 - 10.9 To approve £600 for annual streetlight condition survey
 - 10.10 To retrospectively approve transfer of £12,000 EMR from CCLA account to Unity account and then to Lloyds Pavilion account to cover solar panel advance payment
 - 10.11 To consider moving council emails to gov.uk in accordance with NALC guidance
- 11 HEALTH AND SAFETY MATTERS** – to raise any parish council health and safety issues for parish council staff, buildings or activities
 - 11.1 Review Defibrillator maintenance policy
- 12 PARISH COUNCIL INSURANCE** –
 - 12.1 to consider cost of adding Pavilion cover to general parish council cover rather than having two separate insurance policies
 - 12.2 To Note Clear Council switch to Ecclesiastical from Aviva
- 13 SHROPSHIRE LIBRARY SERVICE** – to consider Funding Agreement document
- 14 VE DAY CELEBRATIONS** - to consider parish council activity
- 15 ENVIRONMENTAL MAINTENANCE QUOTES** –
 - 15.1 to consider quotes received for spraying in Plealey/pavement from Malehurst
 - 15.2 to consider quotes for clearing the area behind the public toilets
- 16 CLERK'S REPORT** – to receive a written report from the Clerk on outstanding matters and action taken since the last Council meeting.
- 17 PARISH BUSINESS** – matters to be reported
- 18 DATE AND TIME OF NEXT MEETING** – Annual Parish Meeting, followed by Extraordinary Full Council Meeting to be held on **Monday 10th March 2025 at Pontesbury Public Hall at 6.30pm.**



Clerk to the council 04/02/2025