

# Pontesbury Parish Council

NOTICE IS HEREBY GIVEN THAT A **FULL COUNCIL MEETING OF PONTESBURY PARISH COUNCIL** WILL TAKE PLACE ON **MONDAY 12<sup>th</sup> JULY 2021 AT PONTESBURY PUBLIC HALL AT 7.30PM**. A COVID RISK ASSESSMENT IS IN PLACE.

## AGENDA

- 1 **APOLOGIES FOR ABSENCE**
- 2 **DECLARATIONS OF INTEREST AND DISPENSATIONS**
  - 2.1 To receive declarations of interest from Councillors on items on the agenda  
(Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the Interest is entered in the Register of Members' Interests maintained by the Monitoring Officer.)
  - 2.2 To grant any requests for dispensation as appropriate
- 3 **PUBLIC QUESTIONS AND COMMENTS –** (Fifteen minutes will be allowed)
- 4 **MINUTES OF COUNCIL -** To approve and sign as an accurate record the Minutes of the Full Council Meeting held on 24<sup>th</sup> June 2021 (attached)
- 5 **POLICE MATTERS**
- 6 **SHROPSHIRE COUNCIL MEMBER –** to receive verbal report from Cllr R Evans
- 7 **PLANNING**
  - 7.1 To receive and adopt the minutes of the planning committee meeting held on 1<sup>st</sup> June 2021.
  - 7.2 Verbal update report from Chairman of Planning Committee
- 8 **STATUTORY BUSINESS/FINANCE**
  - 8.1 Receipts – to note income since the last meeting – *(to be tabled at meeting)*
  - 8.2 Payments for approval – *(to be tabled at meeting)*
  - 8.3 Approval of annual payment of £385 for Scribe Accounting software for 2021-22
- 9 **COUNCIL COMMITTEES**
  - 9.1 Personnel Committee. One vacancy exists on the Personnel Committee. Council is requested to nominate a Councillor to join the Personnel Committee.
  - 9.2 Meeting Dates. To agree dates for the next Finance & General Purposes Committee and Personnel Committee.
- 10 **PAVILION STEERING GROUP**
  - 10.1 To receive a verbal report and update from Cllr D Fletcher including feedback from the Pavilion Subgroup. To consider and approve the report from working group with revised hire charges.
  - 10.2 Approval of £282.80 for remedial works to emergency lighting in Pavilion as recommended at emergency lighting test in June 2021.
- 11 **COMMUNITY INFRASTRUCTURE LEVY –** to note amount of Neighbourhood Fund paid to the Parish Council in April in report from Shropshire Council and to authorise the completion of the Neighbourhood Fund Annual Report form in accordance with National CIL Regulations. (papers attached)
- 12 **MINSTERLEY TO PONTESBURY CYCLEWAY SOLAR LIGHTING PROJECT -** to receive a report with recommendations and agree to employ the services of the recommended contractor.
- 13 **PARISH OF PONTESBURY: DIVERSION OF FOOTPATH 14 (part), UNDER THE PROVISION OF THE HIGHWAYS ACT s119**

To receive a request, with maps and maps from Shropshire Council Rights of Way team giving details about the diversion of Footpath 14. Council is requested to provide comments.
- 14 **MINSTERLEY SHOW**

To consider the Parish Council having a stand at the Minsterley Show on Saturday 21<sup>st</sup> August 2021 to promote The Pavilion and Pontesbury Parish Neighbourhood Plan.
- 15 **PARISH NEWSLETTER**

To receive a proposal from the Chairman that regular Ward updates are submitted by Councillors to the Parish Newsletter.
- 16 **PARISH BUSINESS –** matters to be reported
- 17 **EXCLUSION OF THE PRESS & PUBLIC**

To consider exclusion of the Press & Public on the grounds that the consideration of the following items may involve the likely disclosure of confidential information (s1(2) Public Bodies (Admission of Meetings) Act 1960)
- 18 **PERSONNEL MATTERS:**
  - 18.1 Approval of additional 7 hours per week from 1<sup>st</sup> July 2021 (from 18.5 hours to 25.5 hours) for Deputy Clerk to be reviewed at next Personnel Committee meeting.
  - 18.2 Update on staff from the Chairman
- 19 **DATE AND TIME OF NEXT MEETING**

**13<sup>th</sup> September 2021 at The Pavilion starting at 7.30pm**

*DMarais*

Clerk to the council 06/07/2021